CONTRACT MANPOWER REPORTING INFORMATION!!!

Attention all CMRA Users,

The Contracting Manpower Reporting Application (CMRA) website has been updated to allow users to enter their data directly onto the new website. This is the next step in a continuing effort to improve the CMRA process and make it easier for Contractors and Army contracting and resource management personnel to enter/edit their data.

The new website, which is for CMRA Version 3.0, is available at https://cmra.army.mil. The previous web address of https://contractormanpower.army.pentagon.mil will automatically direct users to the new website.

Due to new security restrictions, all users will have to re-register on the new website even if you have previously registered on a previous version of CMRA. The registration process is illustrated in the new User's Manual on the new 3.0 website.

Thank you for your help in fulfilling this requirement for the US Army,

Contractor Manpower Reporting (CMR) Administrators
contractormanpower@hqda.army.mil

COR Information in Reference to CMR

1. COR's shall create a new account even if they previously had an account in Version 2.2. They shall log on to: https://cmra.army.mil and print the COR User guide (see reference tab on website). This User Guide includes information on how to create an account and which entries have to be made by the COR for each contract.

2. COR's shall ensure that they use the correct Unit Identification Code (UIC).
i.e. W6FHAA = USAG Ansbach, W6FKAA = USAG Schweinfurt, W6FDAA = USAG Franconia (Europe Transition Group – Nord Bayern Provisional), W6FJDAA = USAG Bamberg. (see reference tab on website).
UIC website:
https://contractormanpower.army.pentagon.mil/tasks/LKorganizationalcustomer2.cfm

3. COR's shall ensure that the correct Federal Service Code (FSC) is used.
FSC website: https://contractormanpower.army.pentagon.mil/tasks/lookup_fsc.cfm
(see reference tab on website).

4. COR's **MUST enter** the fund cite information.
To help with the required data entries the following sample is shown below.

FY 07 - Standard Line of Accounting Data Elements:

Example:

2172020 0000 0 **B7 B7AF** 13109663A91 21T2 2MNTBA TDY1234XX56X78 NTBA 2M 091089

Description		* Data	Length
Treasury Symbol			
Department Code	DP	21	2
Fiscal Year	FY	7	1
Basic Symbol	BS	2020	4
Limit	LMT	0000	4
Program Year	PY	0	1
Operating Agency (New)	**OA**	**B7**	**2**
Allotment Serial Number (NEW)	**ASN**	**B7AF**	**4**
Army Management Structure Code	AMSCO	13109663A91	11
Element of Resource	EOR	21T2	4
Cost Center Code	CCC	2MNTBA	6
Standard Document Number	SDN	For details, see DFAS-100-FY, Chapter 2F-SDN	14
Accounting Processing Code	APC	NTBA	4
DPI Code (extension of APC)	DPI	2M	2
Fiscal Station Number	FSN	091089	6

*Example only. Data changes according to individual activity!

5. COR's **shall** assist contractors when filling out their CMR data. The preferred method of reporting is that the COR enters all contract data into the CMR website.

Then the contractors shall enter the Direct Labor Hours, Direct Labor Dollars, POC and contractor location data into database that was **pre-populated by the COR**.